



S. G. V. C. Vidya Prasarak Trust's,

**Matoshri Gangamma Veerappa Chiniwar
Arts, Commerce & Science College,**

MUDEBIHAL-586212. Dist. Vijayapur (Karnataka)

(Accredited with CGPA of 2.58 on seven point scale at 'B+' Grade)

☎ : 08356220329

FAX : 08356220329

* email : princmgvc@gmail.com * www.mgvcmbi.in *

Ref. No. :

Date :

5.1.5: Provided Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee. Provide Circular/web-link/ committee report justifying the objective of the metric Provide Proof of constitution of Internal Complaints / Grievances Committee formation / other committees as per UGC norms for year 2020-21.

Year	Sl. No	Name of the Document	Page Number
2020-21	1	Minutes of the meetings of student redressal committee	2-3
	2	Minutes of the meetings of anti- sexual harassment committee	4-5
	3	Minutes of the meetings of Anti Ragging committee	6-7
	4	Grievances Committee formation as per UGC norms	8-9
	5	Anti-Sexual Harassment Committee formation as per UGC norms	10-12
	6	Anti-Ragging Committee formation as per UGC norms	13-14
	7	SC / ST Cell formation as per UGC norms	15-16
	7	Certificate Stating that "none of the Sexual Harassment Cases were reported in the College"	17
8	Certificate Stating that "none of the Ragging Cases were reported in the College"	18	



PRINCIPAL,

M. G. V. C. Arts, Com. & Science College
MUDDEBIHAL - 586212,



Grievances Redressal Cell.

Minutes of the Meeting.

Date: 29-12-2021

The meeting of Grievances Redressal Cell was held on 29-12-2021 at 11:45 AM in IQAC Room.

The Meeting was presided over by the principal. IQAC Co-ordinator, NAAC Co-ordinator and Student representatives were attended the Meeting.

In the Meeting Redressal Cell Co-ordinator welcomed all the members, and he said there are no grievances reported during the month of November and December.

The principal explained about the measures taken for previous grievances. He said that already drinking water facility for students is made in the library.

lastly the Meeting was winded up with vote of thanks by the NAAC Co-ordinator.

Prof. S. N. Poleshi.

Principal.

Dr. B. A. Guli.

IQAC Co-ordinator

Prof. S. V. Gurusmath.

NAAC

Co-ordinator

Miss. Sunanda. Malagi

Student

Miss. Rajeshwar. Met.

Representative

Prof. N. S. Patil.

Co-ordinator Grievance Cell.

Co-ordinator,

Co-ordinator,

PRINCIPAL,

Grievances Redressal Cell.

Minutes of the Meeting.



Date: 08/10/2021.

A Meeting of grievances Redressal Cell was held on 08/10/2021 at 11:45 A.M. in IQAC Room. The Meeting was presided over by the principal. IQAC Co-ordinators, NAAC Co-ordinators & Student Representatives were attended the meeting.

In the Meeting Redressal Cell co-ordinator welcomed all the members, and he said there are four grievances received from students. The principal promise the the students grievances will be resolved within a week.

lastly IQAC Co-ordinators present vote of thanks.

- | | | |
|-----------------------|-------------------------------|--|
| Prof. S.N. Poleshi | Principal | |
| Dr. B.A. Guldi | IQAC Co-ordinator | |
| Prof. S.V. Gurumath. | NAAC co-ordinator | |
| Prof. N.S. Patil. | Co-ordinator Grievances Cell. | |
| Miss. Sunanda Malagi | Student Representative | |
| Miss. Rajeshwari Meti | " | |

Co-ordinator

Co-ordinator,

PRINCIPAL,



Anti-Sexual Harassment Cell

Meeting proceedings

Date: 06-09-2021



A meeting of Anti-Sexual Harassment Cell was held on 06-09-2021 at 11-45 am in IQAC Room. The meeting was presided over by the principal. IQAC Coordinator, NAAC Coordinator and Anti-Sexual Harassment Cell student representatives, Miss Varisree Nayak, Miss Sunanda Malagi were attended the meeting.

In the meeting, Anti-Sexual Harassment Cell coordinator welcomed all the members, and he asked to the Principal and IQAC Coordinator to make strict rules to avoid any sexual harassment cases in the college campus.

Principal explained various methods of prevention of sexual harassment in college campus. Finally principal and all the members unanimously decided to take undertaking from the students while admission as "they are not involving in any sexual harassment cases in college".

Name	Designation	Signature
Mr. S N Poleshi	Chairman (Principal)	
Dr. B A Guli	Member (IQAC Coordinator)	
Dr. R H Ganjan	Anti-Sexual Harassment Cell Coordinator	
Mr. H G. Patil	Member (Physical Director)	
Smt. K. K. Hiremath	Member	
Mr. R G. Vastrad	Member	
Mr. A S Bagawan	Member	
Ms. Sunanda Malagi	Student Representative	
Miss. Rajeshwari Meeti	Student Representative	
Miss Pooja Dodamani	Student Representative	

Internal Quality Assurance Cell
Anti-Sexual Harassment Cell
M.G.V.C. Arts, Commerce & Science College
Muddebihal - 586212, Dist. Vijayapur.

PRINCIPAL,
M.G.V.C. Arts, Com. & Science College
MUDDEBIHAL - 586212.



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M.G.V.C. Arts, Com. & Science College
MUDDEBIHAL - 586212.



Anti-Sexual Harassment Cell



Meeting proceedings . Date: 05/02/2020

A Meeting of Anti-sexual Harassment Cell was held on 05/02/2020 at 11:45 AM in IQAC Room. The meeting was presided over by the principal. IQAC coordinator, NMAC coordinator and Anti-sexual Harassment Cell student representatives were attended the meeting.

In the meeting Anti-Sexual Harassment Cell Coordinator welcomed all the members, and he asked to the principal and IQAC coordinator to make strict rules to avoid any sexual harassment cases in the college campus.

Principal explained various methods of prevention of Sexual Harassment in college campus, finally principal and all the members unanimously decided to take undertaking from the students while admission as "they are not involving in any sexual harassment cases in college".

<u>Name</u>	<u>Designation</u>	<u>Signature</u>
-------------	--------------------	------------------

shri A.B. Kulkarni	Chairman (Principal)	
Dr. B.A. Guli	Member (IQAC Coordinator)	
Dr. R.H. Sajjan	Anti-Sexual Harassment Cell Coordinator and student welfare officer	
Mr. H.G. Patil	Member - (Physical Director)	
Smt. K.G. Hiremath	Member	
Mr. R.G. Waltrud	Member	
Mr. A.S. Bagawan	Member	



Co-ordinator,

Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College

PRINCIPAL,
M.G.V.C. Arts, Com. & Science College
MUDDEBIHAL - 586212.

Anti-Sexual Harassment Cell
M.G.V.C. Arts, Commerce & Science College
MUDDEBIHAL, Dist: Vijayapur.

PRINCIPAL,
M.G.V.C. Arts, Com. & Science College
MUDDEBIHAL - 586212.

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ANTI-RAGGING CELL



Meeting Proceedings

A meeting of Anti-Ragging cell was held on 07-09-2021 at 11:45 AM in IQAC Room. The meeting was presided over by the principal. IQAC coordinator, NAAC coordinator and Anti Ragging Cell. Student representatives Miss Pooja Dodamani and Mr Ravi Kolar were attend the meeting.

In the meeting, Anti-Ragging Cell coordinator welcomed all the members, and she asked to the principal and IQAC coordinator to make strict rules to avoid any Ragging cases in the college campus.

The principal explained various methods of prevention of ragging in college campus. finally principal and all the members unanimously decided to take undertaking from the students while admission as "they are not involving in any ragging cases".

Name	Designation	
Mr SN Poleshi	Chairman (Principal)	
Dr BA Guli	Member (IQAC coordinator)	
Dr (smt.) SC Angadi	Anti Ragging cell coordinator	
Dr RH Sajjan	Member (student welfare officer)	
Dr AA Mulla	Member	
Mr HG Patil	Member (Physical Director)	
Mr RG Vastad	Member	
Mr AS Bagwan	Member	
Ms. Suranda Malagi	Student Representative	M.S Malagi
Rajeshwari Meti	student Representative	Rajeshwari
Pooja Dodamani	student Representative	Pooja D.
Ravi Kolar	student Representative	Ravi

Co-ordinator,
Anti-ragging Cell
M.G.V.C. College, Muddebihal.

Co-ordinator,
Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College
MUDDEBIHAL-586212, Dist: Vijayapur,

PRINCIPAL,
M. G. V. C. Arts, Com. & Science College
MUDDEBIHAL - 586212.

ANTI - RAGGING CELL



Meeting Proceedings

A meeting of Anti - Ragging cell was held on 07-02-2020 at 11:45 AM in IQAC Room. The meeting was presided over by the principal. IQAC Coordinator, NAAC coordinator were attended the meeting.

In the meeting, Anti - Ragging cell Coordinator welcomed all the members, and she asked to the principal and IQAC coordinator to make strict rules to avoid any Ragging cases in the College Campus.

The principal explained various method of prevention of ragging in college campus. Finally principal and all the members unanimously decide to take undertaking from the students while admission as "they are not involvung in any ragging cases in college".

Name	Designation	Signature
Sri AB Kulakarni	Chairman (Principal)	
Dr. BA Guli	Member (IQAC coordinator)	
Dr. (smt) S.C. Angadi	Anti Ragging cell Coordinator.	
Dr. R. H Sajjan.	Member (student welfare officer)	
Dr. AA Mulla.	Member	
Mr. HG Patil	Member (Physical Director).	
Mr R G Vastrad.	Member	
Mr. A S Bagawan	Member	

Co-ordinator,
Anti-ragging Cell

M.G.V.C. College, Muddabihal.

Co-ordinator,

Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College
MUDDEBIHAL-586212. Dist: Vijayapur.

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Ref. No. :

Date : P-1

Grievance Redressal Cell

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

Mr N S Patil Coordinator
Associate Professor Department of Statistics
Mobile No: +91 9845107165
Email ID: nspmgvc@gmail.com



The grievance procedure is a machinery to sort out the issues between student and college. It is a means by which a student who believe that, he / she has been treated unfairly with respect to his / her academic / administrative affairs or is convinced to be discriminated is redressed. It is a device to settle a problem. It enables to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college. It involves a process of investigation in which 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

Scope: The students to approach the cell for their grievances regarding academic matters, examination matters, financial matters, health services, library and other services.

Objective: To provide a mechanism to students of the college to air out their grievances and to provide redressal for the same so that they have smooth tenure at the college from the day of admission to their graduation.


Co-ordinator,
Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College
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P-2



Grievance Redressal Procedure

The students have to place their grievances in the suggestions box/complaint book placed in college. The coordinator in turn intimates the matter to the committee for necessary action. Final report based on grievance received and resolved will be submitted to the Principal and further course of action will be decided and the same shall be intimated to the students

Grievance Redressal Committee

The Grievance Redressal Committee shall be constituted at the college with Principal, student welfare officers, student representative. The Grievance Redressal Cell shall receive the complaint and the Committee shall fix a date for hearing the complaint and communicate its decision within ten days of receipt of complaint. The Grievance Redressal Committee shall ensure disposal of every application as speedily as possible, as and not later than a month of receipt of the grievance. On the conclusion of proceedings, the Committee shall pass such order, as may be deemed fit to redress the grievance and provide relief as may be desirable to the affected party at issue. In case of false or frivolous complaint, the Committee may take appropriate action against the complainants.

Grievance Redressal Committee Members:

Name	Designation
Mr S N Poleshi	Chairman (Principal)
Dr B A Guli	Member (IQAC Coordinator)
Mr N S Patil	Grievance Redressal Cell Coordinator
Dr R H Sajjan	Member (Student welfare officers)
Mr R G Vastrad	Member
Mr A S Bagawan	Member
Ms. Sunanda Malagi	Student Representative (For the year 2020-21)
Rajeshwari Meti	Student Representative (For the year 2020-21)
Pooja Dodamani	Student Representative (For the year 2020-21)


Co-ordinator,

Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College
MUDDEBIHAL-586212. Dist: Vijayapur.



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Date : P-5

Anti Sexual Harassment Cell

Dr R H Sajjan Coordinator
Assistant Professor Department of History
Contact Number: +91 9845454674
Email ID: rhsajjanrohan@gmail.com



The definitions and policies of Anti-sexual harassment cell:

Sexual Harassment – Any unwelcome sexually motivated behavior, whether directed or by implication involving physical contacts or advances, demand for sexual favours, sexually-tainted remarks and other unwelcome physical, verbal or non-verbal expressions of sexual nature which affects women's right to work in a congenial environment at the workplace.

Scope –The provision of these rules and procedures shall apply to all students, academic and non-academic staff of our M. G. V. C. College. These rules and regulations shall be applicable to all complaints of sexual harassment made by :

1. A student against member/members of academic or non-academic staff or co-students or a member of the academic community against a student /students or another member of the academic or non-academic community within and outside the campus.
2. A service provider against a student/students or a member/members of the academic or non-academic staff or a students or a member or academic or non-academic staff against an outsider or service provider, if the alleged sexual harassment is reported to have taken place within the campus.

Functions: Mediation of cases arising out of incidence of sexual assault or sexual harassment occurring in the campus, overview of campus security services to ensure prompt intimation to the committee of M. G. V. C. College of all incidents of alleged sexual harassment, organizing of training programmes for the staff and the students of M. G. V. C. college to equip them well for handling sexual harassment cases and assistance to aggrieved parties in the campus to make complaints to suitable authority in deserving cases. Meetings with the students and staff members shall be organized to create awareness and to ensure a healthy environment on the campus.

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P-6

Filing of Complaints:

- Complaints of sexual harassment shall be lodged with the committee. Such complaints should be taken up by the committee for resolution through mediation, conciliation as promptly as possible, but by no later than two days after complaint on the alleged incident is received
- The complaints should be made in writing. If the complainant is not able to give in writing himself/herself, the complaint can be given in writing on his/her behalf by his /her companion.
- Normally a complaint should be lodged within a week after the incident. In special circumstances the time limit for the submission of complaints may be extended to a month. The special circumstances that led to the granting of such extension should be recorded by the committee.
- The complainant is at liberty to withdraw the complaint at any stage of enquiry, provided such withdrawal is made independently and under free will. The enquiry may be terminated on receipt of the request for such withdrawal.
- A restraint order may be served on the accused, giving him/her a summary of the complaint and warning him/her against making any attempt to exert pressure on the complainant or any other person involved in dealing with the complaint.
- The complainant may bring to the notice of the committee, attempts if any made by the accused to violate the order.
- The committee is empowered to terminate the enquiry proceeding and to give ex-parte decision on the complaint on valid grounds.
- The committee may appoint an enquiry committee to make investigations into the complaint if deemed necessary.
- It shall submit a detailed report communicating its findings based on its investigations. The committee shall pronounce its verdict whether the accused is/are guilty or not guilty. The committee in cases in which the accused is / are found guilty, should indicate the gravity of the offence, whether it is major, serious or minor.

Proceedings of the Enquiry Committee made by Sexual Harassment Cell

1. The enquiry committee shall complete the enquiry in the shortest possible time not exceeding a month from the date on which the complaint is referred to it, except for special reasons.
2. The complainants/s and the accused shall be given reasonable opportunity to present and defend their cases. Witness may be called if deemed necessary. In case the accused fail/s to attend consecutively for three hearings despite call notices for the same, the enquiry may be terminated and the decision taken on the complaint on ex-parte basis.
3. Counseling services may be made available to the victims and the accused on request.
4. If the complainant, the accused and the witnesses desire to be accompanied by a companion of their choice, they may be permitted to do so, provided the person so chosen will have only observer status and shall leave the meeting after making his/her testimony.
5. The complainant and the accused shall have the right of cross-examination of all witnesses.
6. The enquiry committee shall have the right to disallow questions from the victim or the accused, if the questions are deemed irrelevant and unnecessary.
7. All persons heard by the enquiry committee as well as observers shall take and observe an oath of secrecy about the proceedings.

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Regressive Disciplinary Action: The Enquiry Committee would pass on the findings of the investigation to the Honorable Chairperson of Sexual Harassment cell for taking appropriate regressive action. If the Chairperson finds that, there is requirement for further investigation and he may order for a review of the report by the enquiry committee and may even refer the case to competent legal authority, if it is grave nature.

False/Baseless complaint:

If the enquiry committee finds no merit in a complaint, the chairperson of the committee may issue a show-case notice to the complainant requiring him/her to explain within three days as to why disciplinary action should not be taken against him/her.

Members of the Anti-Sexual Harassment Committee.

Name	Designation
Mr S N Poleshi	Chairman (Principal)
Dr B A Guli	Member (IQAC Coordinator)
Dr R H Sajjan	Anti-Sexual Harassment Cell Coordinator and Students Welfare Officer
Mr H G Patil	Member (Physical Director)
Smt K G Hiremath	Member
Mr R G Vastrad	Member
Mr A S Bagawan	Member
Ms. Sunanda Malagi	Student Representative
Rajeshwari Meti	Student Representative
Pooja Dodamani	Student Representative



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Ref. No. :

Date : p-3

ANTI-RAGGING CELL

Dr (Smt) S C Angadi Coordinator
Assistant Professor Department of Hindi
Contact Number: +91 9972706974
Email ID: scangadi74@gmail.com



Anti-Ragging Cell should be one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions, 2009, establishment of Anti-Ragging Cell is very compulsory.

Objectives of Anti Ragging Committee

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free Environment in the college Campus. The main objectives of this cell are as follows:

1. To aware the students of dehumanizing effect of ragging inherent in its perversity.
2. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
3. To promptly and strictly deal with the incidents of ragging brought to our notice.
4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

1. Any act of Indiscipline, Teasing or Handling with Rudeness.
2. Any act that Prevents, Disrupts the Regular Academic Activity.
3. Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates Fear or Apprehension.

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4. Any Act of Financial Extortion or Forceful Expenditure.
5. Any Act of Physical Abuse causing Assault, Harm or danger to Health.
6. Any Act of abuse by spoken words, emails, SMS or public insult etc.
7. Any Act of injury or infringement of the fundamental right to the human dignity.
8. Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
9. Any unlawful assembly or conspiracy to ragging.

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments

1. Debarring from appearing in any session test / University Examination
2. Suspension from attending classes and academic privileges
3. Withdrawing scholarships and other benefits
4. Suspension from the college
5. Cancellation of the admission
6. Withholding the results.

Anti Ragging Committee Members:

Name	Designation
Mr S N Poleshi	Chairman (Principal)
Dr B A Guli	Member (IQAC Coordinator)
Dr (Smt) S C Angadi	Anti Ragging Cell Coordinator
Dr R H Sajjan	Member (Student welfare officers)
Dr A A Mulla	Member
Mr H G Patil	Member (Physical Director)
Mr R G Vastrad	Member
Mr A S Bagawan	Member
Ms. Sunanda Malagi	Student Representative
Rajeshwari Meti	Student Representative
Pooja Dodamani	Student Representative
Ravi Kolor	Student Representative



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Ref. No. :

Date : P-8

SC/ ST Cell

Dr P H Uppaladinni Coordinator
Associate Professor Department of Political Science
Mobile No: 7899451938
Email:



Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India. Scheduled Castes generally represent those communities, which have suffered from the stigma of untouchability in one form or the other. Scheduled Tribes are generally those who have been living in seclusion in hills and forests, more or less untouched by modern civilization and development.

The SC/ST cell of the college was established in 2012 with the purpose to empower the SC/ST students in the college. The college takes special interest in facilitating financial support to students from these communities from government agencies and other sources. They are also encouraged to enrol for career orientation programs, which would equip them with the necessary skills to choose a career option.

Objectives:

- To guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To ensure protection and reservation as provided in the constitution of India.
- To arrange for special opportunities to enhance the carrier growth
- To aware the SC/ST students regarding various scholarships program of State Govt.
- To take such follow up measures to achieve the objectives and targets laid down by the Govt. of India and the UGC.

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Activities:

- To collect reports and information of State Govt. and UGC's orders on various aspects of education, employment of SC/ST & OBC Students.
- To circulate State Govt. and UGC's decisions about different scholarship programs.
- To communicate with the students and motivate them for better future planning.

SC/ST Cell Committee Members:

Name	Designation
Mr S N Poleshi	Chairman (Principal)
Dr B A Guli	Member (IQAC Coordinator)
Dr P H Uppaladinni	SC/ST Cell Coordinator
Dr R H Sajjan	Member (Student welfare officers)
Dr A A Mulla	Member

As per university guideline, college constitutes the committee. The cell gives different information to the students of SC and ST communities. Meetings are arranged by cell time to time.




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Ref. No. :

Date :

CERTIFICATE

This is to certify that during the last five years (2016-17 to 2020-21) none of the Sexual Harassment Cases were reported at the college.

Year	Number of Sexual Harassment Cases reported
2020-21	Nil
2019-20	Nil
2018-19	Nil
2017-18	Nil
2016-17	Nil



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Ref. No. :

Date :

CERTIFICATE

This is to certify that during the last five years (2016-17 to 2020-21) none of the Ragging Cases were reported at the college.

Year	Number of Ragging Cases reported
2020-21	Nil
2019-20	Nil
2018-19	Nil
2017-18	Nil
2016-17	Nil



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M. G. V. C. Arts, Com. & Science College

MUDEBIHAL - 586212,